

Problem Solvers

When in need of ...



1.

Academic



Changing a schedule (drop/add)

Go to the Office of the Registrar in Burke or email registrar@olivet.edu



Help with a grade problem

Contact your Professor, the Department Chair, or the Dean of College/School



Information to take a directed study

Go to the Office of the Registrar in Burke or email registrar@olivet.edu



Meet with a persistence coach or tutor

Contact Academic Support, see QR code.



Research for an assignment/paper

Go to the Info Desk in Benner Library or call 815-939-5355



Writing support

Contact The Writing Center, 2nd Floor, Benner, writingcenter@olivet.edu

2.

Campus Life



Commuter, general questions

Send an email to commuters@olivet.edu



Computer or technology assistance

Go to it.olivet.edu or email it@olivet.edu



Intramural activities information

Send an email to intramurals@olivet.edu



Making suggestions or have a question regarding food services

Contact the General Manager for Sodexo Dining Services, 815-928-5534



Have a question regarding residence halls

Go to your Resident Assistant or Resident Director, visit ResLife and Housing Page for Staff and Info: olivetnazarene1.sharepoint.com/sites/Housing



Perry Center and Recreation Services

Send an email to recreation@olivet.edu



Posting a flyer

Visit the Ludwig Info Desk for approval and where they can be posted



Request a club event/meeting

Go to the Perry Center, 2nd floor



Student activities and clubs

Send an email to slclubs@olivet.edu or life@olivet.edu



Title IX information and resources

Go to the Office of Human Resources in Miller Business Center, call 815-939-5240 or send an email to titleix@olivet.edu

3.

Career/Jobs



Job search, résumé building or interview preparation

Contact Career Development in Miller Business Center, 815-939-5042, careers@olivet.edu



Student employment

Go to the Office of Student Employment in Miller Business Center or call 815-928-5508 or email studentemployment@olivet.edu

4.

Health/Helping



Disability accommodations

Send an email to Accessibility & Disability Resources, adr@olivet.edu



Individual and group counseling

Submit a counseling request at olivetnazarene1.sharepoint.com/sites/CounselingServices (or see QR code). You will receive a call to set up an appointment time. Email counseling@olivet.edu with any questions.



Lost and found

Go to the Perry Center Front Desk or call 815-928-5619, go to the Ludwig Information Desk, or call 815-939-5203



Medical emergency

Dial 911 from any campus phone and then call ONU Public Safety at 815-939-5265



Reporting lost/stolen property, starting car, keys locked in vehicle

Go to the Office of Public Safety in Ludwig Center or call 815-939-5265

5.

Money



Financial aid help

Go to the Office of Financial Aid in Miller Business Center



Paying an ONU bill

Go to the Office of Student Accounts in Miller Business Center



Tiger Dollars

Go to the Cashier's window in Miller Business Center or call 815-939-5245, or add Tiger Dollars online, see QR code.

6.

Spiritual Life



Assistance with chapel attendance

Send an email to chapel@olivet.edu



Spiritual guidance

Go to the Office of Spiritual Development in Ludwig Center or call 815-939-5236



Student ministries

Go to the Office of Spiritual Development in Ludwig Center or call 815-928-5692